

# The Richard Collin Scholarship

## 1. Funds available

The funds available for the Richard Collin Scholarship will be decided on an annual basis by the BOPSS Executive Committee and the allocation of such funds is entirely at their discretion. Applications for grants up to £5000 will be considered.

## 2. Awarding of Scholarship

The deadline for applications is the 31st January. The BOPSS Research and Awards Committee will consider applications. The Secretary will notify the candidates of their decision by 31st March. No panel member will be allowed to review applications they have personally supported or that arise from their institutions.

## 3. Eligibility

The intention is to support a trainee oculoplastic surgeon at the beginning of their research career with a succinct project that would be fully (or almost) funded by the value of the award. The aim of the award is to allow the researcher to answer a clinical or research question, which could be achieved during their training. This is in contrast to a project proposed by an experienced researcher applying for top-up funding for a large or long term project.

Full BOPSS members or medical practitioners working with or for them are eligible.

Recipients of an award will automatically be barred from receiving another award from BOPSS for a year

## 4. Application process

Applications should meet a minimum required standard in keeping with other major grant awarding bodies. Applicants must submit documents electronically to the Secretary as detailed in the instructions to applicants below. BRAAC members will then complete a score sheet for each application.

## 5. Publicity

The award is to be advertised on the BOPSS and Royal College of Ophthalmologists websites.

## 6. Conditions

As a condition of the award the successful applicant must submit details of all relevant presentations and publications to the BOPSS Committee.

A presentation must be given at the BOPSS annual scientific meeting normally 2 years but no later than 3 years after an award is granted.

## 7. Allocation of funds

The funds will be transferred to successful candidates at a time decided by the panel at their discretion and may be awarded on a conditional basis.

# Instructions for applicants

The application form is an editable document which should be completed and submitted electronically. It is a basic summary of the proposed study and must be concise to a maximum of 3 pages.

A separate fully referenced study or project proposal document (MS Office Word or PDF) must be included with the application. This study proposal document should be of a comparable standard to an MRC grant application. Finally full text PDFs of the key references which underpin the scientific basis for the proposal should also be submitted (i.e. full text of the articles as published in the source journals).

Email the completed documents as below to [secretary@bopss.co.uk](mailto:secretary@bopss.co.uk) who will then forward to the committee for consideration.

1. Application form
2. Study proposal document
3. Key references (full text PDF of the original articles)
4. Applicant's CV